

Other Adult:

Last Name First Name MI

Date of Birth Sex Social Security # Relationship to Head of Household

Race:

___ White ___ Black/African American
___ American Indian/Alaskan Native ___ Asian/Pacific Islander

Ethnicity:

___ Hispanic ___ Non-Hispanic

Other Adult:

Last Name First Name MI

Date of Birth Sex Social Security # Relationship to Head of Household

Race:

___ White ___ Black/African American
___ American Indian/Alaskan Native ___ Asian/Pacific Islander

Ethnicity:

___ Hispanic ___ Non-Hispanic

Monthly Income Source (Head of Household)

Wages \$ _____ Workers Comp. \$ _____
Social Security \$ _____ SSI \$ _____
Other \$ _____

Monthly Income Source (Spouse or Other Adult)

Wages \$ _____ Workers Comp. \$ _____
Social Security \$ _____ SSI \$ _____
Other \$ _____

List all assets and asset value for your household:

Savings Account \$ _____ Stocks, Bonds, Mutual Funds \$ _____
Checking Account \$ _____ IRA, 401K or Retirement Fund \$ _____
Certificate of Deposit \$ _____ Real Estate \$ _____
Cash on Hand \$ _____ Other Assets \$ _____

Name of Financial Institution _____

Employment (Head of Household)

Place of Employment _____
Address _____
Position _____
Length of Employment _____ Wage \$ _____ per _____

Employment (Spouse or Other Adult)

Place of Employment _____
Address _____
Position _____

Length of Employment _____ Wage \$ _____ per _____

PREVIOUS RESIDENCE INFORMATION:

- List all the places you have lived in the PAST 3 YEARS beginning with your current address.
- List the **FULL NAME AND COMPLETE ADDRESS** of all landlords for the **PAST 3 YEARS**.
- If you were staying with family or friends, list their names and state their relationship to you.
- If you owned, state yourself as the owner.

Current Address: _____

Move-in Date: _____ **Time of Residency:** _____

____ Renting ____ Own ____ Staying with Friends or Family ____ Shelter

Landlord Name and Address: _____

Telephone: _____ **Relationship:** _____

Current Rent: \$ _____

Previous Address: _____

Move-in Date: _____ **Move-out Date:** _____

____ Rented ____ Owned ____ Stayed with Friends or Family ____ Shelter

Landlord Name and Address: _____

Telephone: _____ **Relationship:** _____

Rent: \$ _____ **Reason for Move:** _____

Previous Address: _____

Move-in Date: _____ **Move-out Date:** _____

____ Rented ____ Owned ____ Stayed with Friends or Family ____ Shelter

Landlord Name and Address: _____

Telephone: _____ **Relationship:** _____

Rent: \$ _____ **Reason for Move:** _____

Previous Address: _____

Move-in Date: _____ **Move-out Date:** _____

____ Rented ____ Owned ____ Stayed with Friends or Family ____ Shelter

Landlord Name and Address: _____

Telephone: _____ **Relationship:** _____

Rent: \$ _____ **Reason for Move:** _____

Do you require handicap accessibility? YES NO

If yes, what accommodations do you require? _____

Emergency and Back-up Contact

Name _____

Relationship _____ Telephone _____

BACKGROUND INFORMATION:

Have you or any other household member(s) ever used any name(s) or social security number(s) other than the one you are currently using? YES NO

If yes, please list and explain _____

Have you or any other household member(s) ever been arrested for any drug-related, violent or criminal activity? YES NO

If yes, please give dates, charge, city and state _____

Are you or any other household member(s) subject to a lifetime sex offender registration program in any state?

If yes, who and which state _____

Have you or any other household member(s) ever been arrested for any other reason?

YES NO If yes, give reason _____

List all states you and any other household member(s) have lived in the past three years

Have you or any other household member(s) ever been a participant in any rental assistance or public housing program? YES NO

If yes, where and when _____

Do you currently receive rental assistance? YES NO

Do you owe any Public Housing Agency, landlord, or utility companies a debt?

YES NO If yes, please list and explain _____

Have you or any other household member(s) ever committed any fraud in a Federal assistance housing program or been requested to repay money for knowingly misrepresenting information for such housing programs? YES NO

If yes, please list and explain _____

APPLICANT CERTIFICATION

I/We certify that if selected, the unit I/we occupy will be my/our only residence. I/We understand the above information is being collected to determine my/our eligibility. I/We authorize the owner/manager to verify all information provided on this application and to contact previous or current landlords or other sources of credit and verification information, which, may be released to appropriate federal, state, or local agencies. I/We certify that the statements made in this application are true and complete to the best of my/our knowledge and belief. I/We understand that false statements or information are punishable under federal law.

Note: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements to any Department or Agency of the United States as to any matter within its jurisdiction.

ALL ADULT HOUSEHOLD MEMBERS MUST SIGN BELOW:

Head of Household Signature: _____ **Date:** _____

Co-Head Signature: _____ **Date:** _____

Adult Member: _____ **Date:** _____

Adult Member: _____ **Date:** _____



Management Office • 202 Elder Avenue • Waynesboro, PA 17268
(717) 762-7117 • Fax (717) 762-9655

RELEASE FOR VERIFICATION FORM

_____ has applied for residency (or is a resident) at Wayne Gardens. As part of our processing and ongoing compliance it is necessary to obtain various forms of documentation including income, assets, credit and criminal verification. The information obtained will be used solely for the purposes of determining eligibility.

I, _____, the undersigned, hereby authorize the release, without liability to Wayne Gardens, any and all information they may request concerning my income, wages, salaries, credit record, references, etc. in connection with my application to determine whether I am eligible to occupy an apartment, or to continue to occupy an apartment at Wayne Gardens.

Signature

Print Name

Date

Warning: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense for any person to make false or fraudulent statements to any department or agency of the United States Government or public housing authority as to any matter within its jurisdiction or to make unauthorized disclosures or improper use of the information collected hereunder.

